Agenda Item #1

# SACRAMENTO REGIONAL TRANSIT DISTRICT BOARD OF DIRECTORS BOARD MEETING June 8, 2015

**ROLL CALL**: Roll Call was taken at 6:02 p.m. PRESENT: Directors Budge, Harris, Hume, Jennings, MacGlashan, Miller, Morin, Nottoli, Serna and Chair Schenirer. Absent: Director Hansen.

## **CLOSED SESSION REPORT**

Tim Spangler, Chief Counsel, indicated that the Board has agreed to enter into a Purchase and Sale Agreement for 2220 Cemo Circle with USA Properties Fund.

# **CONSENT CALENDAR**

1. Motion: Approval of the Action Summary of May 11, 2015

2. Motion: Rejection of Claims: Jacobs, K. Burgess, J. Burgess, I.

Burgess, M. Burgess, K. Burgess, Dawayne Burgess, Delano

- 3. Resolution: Awarding a Contract for Janitorial Services to Consolidated Facility Services (Cain)
- 4. Resolution: Awarding a Contract for Workers' Compensation Third Party Administrator Services to Intercare Holdings Insurance Services, Inc. (Spangler)
- 5. Resolution: Approving the Agreement for California State University, Sacramento Student and Employee Transit Pass Program (Yancey)
- 6. Resolution: Awarding a Contract for Pre-Employment, Department of Motor Vehicles Certification, and Disability Retirement Medical Examinations to Sutter Medical Group (Bonnel)
- 7. Resolution: Approving the First Amendment to the Contract for Purchase of Employee Uniforms with Sacramento Uniforms (Darragh)
- 8. Resolution: Approving the First Amendment to Work Order No. 5 for General Construction Management Support Services with 4LEAF, Inc. (Francis)
- 9. Resolution: Approving the Sacramento Municipal Utility District Commitment Letter for Bus Maintenance Facility No. 2 and the Conveyance of an Easement

- for Utility Purposes (Mattos)
- 10. Resolution: Delegating Authority to the General Manager/CEO to Re-Implement the Retail Vending Program at Light Rail Stations (Mattos)
- 11. Resolution: Amending Exhibit A of Resolution No. 11-06-0087 by Modifying Article 8.01(B) Hiring Rates Language for New Management and Confidential Employee Group Salary Offers (Bonnel)
- 12. Resolution: Ratifying Previous Actions by the General Manager/CEO Authorized By Resolutions Nos. 15-03-0034 and 15-04-0039; Repealing Resolution Nos. 15-03-0034 and 15-04-0039; Agreeing to Comply with Low Carbon Transit Operations Program (LCTOP) Statutes, Regulations, and Guidelines; Authorizing Submittal of Documents to Apply For and Receive FY 2014/15 LCTOP Funds; and Delegating Authority to the General Manager/CEO to Execute Documents for the LCTOP Program (Tyler)
- 13. Ordinance: Repealing Ordinance No. 07-06-01, and Adopt Ordinance 15-06-02 Prohibiting Specified Acts Committed In or On RT Vehicles or Facilities (Spangler)
- 14. Adopting Ordinance 15-06-01, Authorizing Background Checks on Certain Prospective Employees and Criminal Background Checks on Certain Prospective Concessionaires (Bonnel)
- 15. Resolution: Authorizing Renewal of General Liability Including Public Officials Errors and Omissions, Property, Boiler & Machinery, Excess Workers' Compensation, Employment Practices Liability, Crime/Employee Dishonesty, Privacy & Network Liability and Underground Storage Tank Pollution Liability for the Period of July 1, 2015 through June 30, 2016 (Spangler)

Speaker - Item #13: Barbara Stanton. Ms. Stanton believes that Item 13 should not be on consent so that the public can provide input. Ms. Stanton noted that some of the changes that were rules before will now be subject to a criminal citation. Ms. Stanton indicated that Gene Lozano indicated to her that this subject had not been discussed with the Mobility Advisory Council.

Tim Spangler noted that with regard to the carryon bags, what was being identified was items that are safety and security related (where items extend out into the aisle way and that prohibit people from walking past safely). Mike Wiley indicated that the explanation/definition of carryon baggage is on page 2 of the Ordinance, Item K. Mark Lonergan noted that the goal was to limit leaking fluids into the interior of the vehicle which causes a cleanliness issue.

Mark Lonergan indicated that language was also added to allow RT to be a "little bit" more forceful in the area reserved for persons with disabilities, specifically, wheelchairs, so that June 8, 2015 Action Summary

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we can move people out of the wheelchair area when it is needed for someone in a wheelchair.

Mike Wiley indicated that Lieutenant Norm Leong has addressed the Mobility Advisory Council on this issue during the development process on the revision of this ordinance.

Mark Lonergan noted that one of the key items in this revised Ordinance is the fare paid zone pilot program. This provides for enforcement of the fare paid zone. Changes in this ordinance are consistent with the recommendations from the Security Peer Review.

Director Nottoli asked questions relative to animal control issues on vehicles, excess property placed on seats, and whether problems currently occur on RT's vehicles. Mark Lonergan indicated that there have been problems in the past.

Mr. Lonergan also indicated that rules allow RT to eject patrons, and ordinances allow RT to cite for infractions. In both cases, RT's first effort is voluntary compliance.

Lieutenant Norm Leong explained the difference between rules versus ordinances within a Police Officer's authority. Mr. Leong explained that RT's goals are not citations, but are compliance. The ordinance makes it cleaner when there is an infraction, and when someone does not want to comply verbally when asked to leave, it allows law enforcement the force necessary to make that compliance happen.

ACTION: APPROVED - Director Budge moved; Director Serna seconded approval of the consent calendar as written. Motion was carried by voice vote. Absent: Director Hansen.

## **GENERAL MANAGER'S REPORT**

- 16. General Manager's Report
  - a. Government Affairs Update
  - b. RT Meeting Calendar

Mike Wiley verbalized his written report. Mr. Wiley also indicated that staff is pursuing an old funding program (TCRP) approved by the State a number of years ago. During the recession the TCRP funding became non-existent; it is still an approved funding source within the State, and specific projects that were approved to receive funds have been allowed to proceed. If the State makes TCRP funds available in the future, it is possible to receive back payment. The South Line extension to Cosumnes River College is one of those projects to receive funds. If the funds were to become available again, RT could receive approximately \$60 million.

#### INTRODUCTION OF SPECIAL GUESTS

#### **UNFINISHED BUSINESS**

## **PUBLIC HEARING**

#### **NEW BUSINESS**

17. Information: Interim Report – Regional Transit Diagnostic Review by Doug Carter (Wiley)

Mr. Carter indicated that the report provided to the Board is an interim report which is about two-thirds complete. The intent was to create some items that were actionable immediately, and some would take a little longer. The diagnostic review focuses on revenue and cost opportunities. The review examines system-wide opportunities to increase revenue and/or decrease cost to create resources to pursue RT's priorities (safety, security, cleanliness, quality). The ideas within this report came from staff as well as his input, a joint effort.

Mr. Carter indicated that Attachments 2 and 3 are technical appendices that provide a detailed description of opportunities, benefits to be achieved, financial estimates on cost and savings, time it takes to realize them, who are responsible, implementation steps, and an estimated implementation date. Mr. Carter reviewed the attachments.

Mr. Carter suggested that once the Board has determined the opportunities that are they want to purse, that staff should provide a report back to the Board at least quarterly.

Mike Wiley noted that RT staff has already implemented some of Mr. Carter's suggestions such as selling natural gas, selling carbon credits at both the State and Federal level, developing to help define the carbon credit opportunities for RT's light rail operation, selling excess property and equipment, updating RT's policy on retail concessions, changing some of RT's personnel rules, and switching from natural gas to bio-gas. Switching from natural to bio-gas increases the level of credit received at both the State and Federal level for the use of bio-gas.

Speakers: Barbara Stanton Mike Barnbaum Ralph Niz

Chair Schenirer invited Mr. Niz, and the other labor union representatives, working with Mr. Carter, to visit other properties that have had success in implementing ideas that Mr. Carter has suggested (such as Orange County and Los Angeles).

Director MacGlashan asked if RT staff has looked into whether or not having more inspectors and inspections could realize more in revenue, or whether the cost of doing that was more than the revenue collected. Mike Wiley noted that staff has already addressed the rate of inspection as well the personnel that can be engaged in conducting inspections. Mr. Wiley noted that RT has security guards that are assisting passengers to make sure they have paid their fare when they are at the stations. If the passenger is not aware, they assist them with the use of the fare vending machines, June 8, 2015 Action Summary

which RT considers a form on inspection. Staff is working with Lieutenant Leong to establish steps to increase the rate to 20%. One of the actions that will assist staff is the action the Board took at this meeting to approve the Ordinance which includes the establishment of fare paid zones at stations.

Director Hume suggested a report that would track the before, during and after progress of each step.

Director Serna asked when the Ad Hoc System Improvement Committee ideas and Doug Carter's recommendations will meet to enhance what is available to RT as resources, so that RT can begin more than a discussion about improvement. Mike Wiley noted that the first thing staff needs to do is create an ongoing reporting mechanism of activities.

Director Morin asked if the \$900,000 in the FY 2016 has the potential for increasing RT's fare inspection rate. Mike Wiley indicated that it does. Director Morin indicated that capital should go back into capital rather than patching holes in the operating budget.

Chair Schenirer noted that RT needs to work on its culture and involve the labor groups as part of the sustainability. Chair Schenirer indicated that he and Mike Wiley have talked about taking the work of the Ad Hoc Committee and Doug Carter's report and creating an accountability matrix with who is responsible, the timeline week by week and have it be presented to the Board at each Board meeting.

Mike Wiley noted that Mr. Carter and he have discussed utilizing Mr. Carter's skills to put programs together and implement them. In addition, Mr. Carter's expertise is needed in the areas that involve labor, and his assistance with additional analysis, and possible implementation would be beneficial. Chair Schenirer asked Mike Wiley to come back to the Board with a broad scope of what is necessary to accomplish these recommendations if Mr. Carter's contract would need to be extended.

Director Miller indicated that he wanted to see what staff was proposing to do, by whom, by when (prioritize) because we need to move quickly and strategically.

Director Jennings wanted to know the number of hours that are required to get to those priorities done (within the 140 hours, outside the 140 hours, etc.) so that the Board can decide what recommendations to pursue.

# **ACTION: NONE – Oral Presentation by Doug Carter.**

18. Information: FY 2016 Budget Update (Tyler)

Les Tyler indicated that staff has balanced the budget. Mr. Tyler reviewed the key changes since the last report to the Board. In addition, he reminded the Board of areas of concern: CNG rebate program and a possible change to the contract with the City of June 8, 2015 Action Summary

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Elk Grove due to Assembly Bill 906.

**ACTION: NONE – Oral Presentation by Les Tyler.** 

# REPORTS, IDEAS AND COMMUNICATIONS FROM BOARD MEMBERS

19. San Joaquin Joint Powers Authority Meeting – May 15, 2015 (Hume)

Speaker: Mike Barnbaum

No additional comments were provided.

20. Paratransit, Inc. Board of Directors Meeting – May 28, 2015 (Hume/Nottoli)

No additional comments were provided.

## PUBLIC ADDRESSES THE BOARD ON MATTERS NOT ON THE AGENDA

Speaker:

Pamela Haney\* - Ms. Haney stated that she attended the meeting tonight because many of RT's "loyal riders" asked her to represent them and reinforce the need to aggressively solicit public participation. Ms. Haney presented 25 letters and stated that these of people stated they were unaware that they could participate in the Board meetings. In addition, Ms. Haney indicated that these people said 6:00 is not a reasonable time for them to come to the meetings for various reasons.

## ANNOUNCEMENT OF CLOSED SESSION ITEMS

RECESS TO CLOSED SESSION

**CLOSED SESSION** 

**RECONVENE IN OPEN SESSION** 

**CLOSED SESSION REPORT** 

**ADJOURN** 

\*Handouts

As there was no further business to be conducted, the	e meeting was adjourned at 7:38 p.m.
	JAY SCHENIRER, Chair
ATTEST:	
MICHAEL R. WILEY, Secretary	
By: Cindy Brooks, Assistant Secretary	